

Marywood University Health & Safety Committee Session

Place: Learning Commons

Date: 05/02/2017

Time: 9:00 AM

Present: Molly Baron, Mike Finegan, Nancy Gibbons, Kevin Kuna, Linda McDade, Kerimcan Ozcan, Mary Reggie, Deanne Garver, Deb Wardach, Myron Marcinek, Pattie Trapper

Excused: Cheryl Kosydar, Judith Williams

Guests: Ryan Bowers (Cocciardi), Mike Pasqualicchio (Campus Safety)

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:00 a.m.	
2. Minutes reviewed / approved	<ul style="list-style-type: none"> April minutes approved with corrections: Nancy Gibbons, Deb Wardach 	
3. Opening Remarks		
4. Old Business	<ul style="list-style-type: none"> Safety Website Hazard Education Program / Safety Data Sheets Accident / Incident reporting –generalized form Studio Safety Policy Student / employee injuries / transportation Use of SOA building at night Active Shooter Training Lab Safety Equipment Inspections CPR / First Aid Training Sharps disposal Doors propped open after hours Student health services / Commuter student 	<ul style="list-style-type: none"> Ongoing – Molly Baron, website to be launched in May Ongoing –Ryan Bowers to schedule training Ongoing - Linda McDade, Deb Wardach –Deb Wardach to send form to Molly Baron for VP HR approval, then to submit to Sr.. Kathleen Burns for online posting CLOSE – Ryan Bowers – guidelines established by SOA department Ongoing - Nancy Gibbons, still exploring options Ongoing – Mike Baltrusaitis , Ryan Bowers to follow up with Jim Sullivan Ongoing –Mike Finegan Ryan Bowers – training to be scheduled Ongoing –Myron Marcinek, Deb Wardach - Deb Wardach still not receiving work order notifications, Myron Marcinek to revisit Ongoing – Ryan Bowers working with Pat Dunleavy to schedule Ongoing - Molly Baron/ Linda McDade – general awareness email to be sent to all, and added to safety website Committee Concern - ask safety to send out communications regarding this safety issue CLOSE All students must complete a health history for files or cannot use services
5. New Business	<ul style="list-style-type: none"> TCCC Tactical Combat Casualty Control Learning Commons windows 	<ul style="list-style-type: none"> Molly Baron - Solicitation email received Ryan Bowers to review what other schools are schools are doing Cheryl Kosydar notified committee that windows are still being covered in the Learning Commons, creating safety issue – problem is currently being addressed
6. Open Forum	Budget concerns - AED / Safety Data Sheets	Topics and suggestions still being discussed
7. Review of accident/incident records	<ul style="list-style-type: none"> March accident/ incident 	<ul style="list-style-type: none"> 1 incident – not recordable
8. Fire drill	<ul style="list-style-type: none"> Fire drill 	<ul style="list-style-type: none"> Mike Finegan - Swartz/ Regina fire drill / phone inspections completed
9. Next meeting /agenda / inspection	<ul style="list-style-type: none"> Tuesday, June 6, Mail Room, Print Shop 	<ul style="list-style-type: none"> Meeting Agenda – Old Business – New Business – Fire Drill report –Accident and Injury report- Open Forum -Building Inspection
10. Adjournment	<ul style="list-style-type: none"> 10:01 – Kevin Kuna, Deb Wardach 	
11. Committee Building Inspection	<ul style="list-style-type: none"> Learning Commons 	<ul style="list-style-type: none"> Inspection attendees - Molly Baron, Ryan Bowers, Mary Reggie, Mike Pasqualicchio, Kevin Kuna, Deb Wardach